SUPPORTING DOCUMENTS

If you are applying for admission to a postgraduate program with the University of Newcastle, you will need to provide certain documentation to demonstrate that you satisfy the program admission requirements.

Applicants will be prompted to upload certified supporting documents as part of their online application.

What is a certified copy?

A ‘certified copy’ is a copy of an original document that is verified or notarised as a true copy by an authorised person. To have your documents certified, you will need to give both the original and the copy to the person certifying the document.

Who can certify my supporting documents?

UoN accepts documents certified by:

- authorised person of a tertiary or higher education institution who will sign and stamp the copies.
- Justice of the Peace and include the name, registration number and state of registration.
- A person currently employed as:
  1. an accountant
  2. a bank manager
  3. a credit union branch manager
  4. a barrister, solicitor or attorney
  5. a police officer of the rank of sergeant or above
  6. a postal manager
  7. a principal of an Australian Secondary College. High school or primary school.

Please note that applications cannot be formally assessed without the correctly certified copies of the required supporting documentation. Failure to provide certified documents may result in delays in the processing of your application for admission.