Faculty of Business and Law

Professional Credit Assessment Application
Master of Human Resource Management - 12386

APPLICANT NAME______________________________________________________

COURSES FOR WHICH YOU ARE SEEKING CREDIT

☐ GSBS6001 MANAGING UNDER UNCERTAINTY
☐ GSBS6002 FOUNDATIONS OF BUSINESS ANALYSIS
☐ GSBS6040 ORGANISATIONAL BEHAVIOUR AND DESIGN
☐ GSBS6040 HUMAN RESOURCE MANAGEMENT

SUPPORTING DOCUMENTATION ATTACHED TO THIS APPLICATION

☐ A detailed professional resume outlining your professional experience as it relates to the Human Resource Discipline.
☐ Signed statement of service confirming a minimum of one year experience in a suitable professional position. This experience must be in addition to the minimum experience required for admission to the Master of Human Resource Management
☐ Statement outlining how your professional experience demonstrates that you have met the required learning outcomes.
☐ Position descriptions, official reference letters, and or performance reviews confirming your position and responsibilities.
☐ Additional supporting documentation relating to the specific outcomes of each course for which you are seeking credit.

Details__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________
### SUMMARY OF LEARNING OUTCOMES AND EXAMPLE EVIDENCE

<table>
<thead>
<tr>
<th>COURSE</th>
<th>Learning Outcomes</th>
<th>Examples of evidence of attainment of Learning Outcomes through Professional Experience</th>
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| GSBS6001 Managing Under Uncertainty | - Explain how human behavioural and social factors influence decision making in organisations.  
- Use relevant sources to construct and support a written academic argument.  
- Critically evaluate the limitations of rational decision-making process models applied in organisations.  
- Demonstrate ability to reflect on own decision-making in an organisational setting, as well as the decision-making of others. | Evidence of one or more years (ABOVE the minimum admission requirements) in a supervisory, management or professional position; based on which the applicant is able to provide evidence of:  
  - use organisational examples, explain how factors such as the personality, perceptions, attitudes, beliefs and values of individuals or groups have influenced decision-making processes or outcomes;  
  - use of variety of sources to inform decision-making at work and/or in organisations e.g. data/evidence of various kinds; expert government, industry or company reports; and/or academic sources;  
  - actions to improve own decision-making skills or skills of others in an organisation (e.g. courses taken, response to performance appraisal/360 degree feedback); |
| GSBS6002 Foundations of Business Analysis | Communicate the importance of evidence-based decision-making in a business or organisational setting.  
| | Demonstrate an ability to identify important issues or problems within a business or organisation, and design an appropriate research project to investigate.  
| | Develop skills in collecting and analysing data, using a range of techniques.  
| | Explain how the outcomes of research can be used to solve complex business or organisational problems.  
| | Demonstrate ability to effectively communicate research findings in writing.  
| Evidence of one or more years (ABOVE the minimum admission requirements) in a supervisory, management or professional position; based on which the applicant is able to provide evidence of: |  
| | participation in the collection and analysis of new (primary) data, from managers, employees, customers or other stakeholders;  
| | design, delivery, and/or evaluation of a project requiring establishment of objectives, collection of evidence from a variety of sources, evaluation of evidence, drafting proposals for action/making recommendations;  
<p>| | Responsibility for a significant analytical task or process requiring collection, analysis and reporting on evidence e.g. a business case, a report on an employee or customer survey. |</p>
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Learning Outcomes</th>
<th>Evidence of Experience</th>
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| GSBS6004 | Organisational Behaviour and Design | - Demonstrate a sound understanding of the prominent theories, concepts and models that are used to understand and analyse human behaviour in organisations, as well as an appreciation of their implications for practical management  
- Apply conceptual knowledge of theory and models relevant to teamwork and group functioning in organisations.  
- Demonstrate a well-developed understanding of the organisational design features that influence effectiveness and the contingencies that impact on the structure of organisations.  
- Display a working understanding of organisations as institutions including issues of structure, power, politics, leadership and change.  
- Solve applied problems related to organisational design and behaviour, and to identify appropriate management strategies.  
- Synthesise and critically examine theoretical and empirical information relating to organisations, their structure and functioning, and implications for human behaviour. | Evidence of one or more years (ABOVE the minimum admission requirements) in a supervisory or management position (i.e. team leader or above) with responsibility for managing/directing the activities of two or more people and/or with significant responsibility for managing contractors or consultants, based on which the applicant is able to provide evidence of:  
- Designing, delivering, evaluating and improving a major organisational change e.g. managing a merger, acquisition or major expansion; implementation of new technology or system changing how people work; design and implementation of a restructure;  
- Development and implementation of a strategy to address a major challenge or problem at work related to behaviour and/or to organisational structure. |
### GSBS6040 Human Resource Management

- Define and examine fundamental HRM concepts
- Critically evaluate various HRM theories and frameworks to assess their fundamental assumptions, intellectual rigour, and practical value
- Develop skills in framing, researching and presenting solutions to workplace problems.
- Communicate how and why HRM policy and practice differs according to context
- Consider the range of competencies and roles required of HRM practitioners and other managers of people within various organisational settings
- Develop an appreciation of the ethical challenges inherent in managing people in an equitable way.

### Requirements

One or more years in an HR consultant or management position (i.e. HR team leader, HR Manager, Training & Development Manager etc.) or a related role (e.g. union official, officer of an employer associations), based on which the applicant is able to provide evidence of:

- Significant responsibility for design, delivery, evaluation and improvement of a major initiative in an HR-related area e.g. training, recruitment, HRIS, enterprise/collective agreement, performance management, pay system, health and safety; including evidence of effectiveness for employees as well as the organisation;
- Evidence-based development and implementation of a people-related policy e.g. bullying, gender diversity, use of social media;
- Professional membership of the Australian Human Resources Institute (ie MAHRI) (but only where it is based on 4+ years of HR relevant experience); and duration of membership; evidence of membership of equivalent overseas organisations e.g. Chartered Institute of Personnel and Development (United Kingdom) is also relevant.
HOW TO APPLY

A copy of this application form, and all supporting documentation, should be submitted with your application for admission to the Master of Human Resource Management.

OPTION 1 – For students applying directly online at www.gradschool.edu.au/apply

- RPL application and supporting documentation can be uploaded with your online admission application.
- Please contact postgrad_admissions@newcastle.edu.au for further information.

OPTION 2 – International students wishing to study on campus at the University of Newcastle.

- RPL application and supporting documentation should be emailed with your application for admission to ia@newcastle.edu.au

* STATEMENT OF SERVICE

All statements of service must be signed by your employer and must:

- Be on the employer's official stationery / letterhead;
- State the position/job title;
- Detail the period of employment served, including start and end dates (or to current);
- Detail the regular hours worked per week (e.g. 40 hours per week), and confirm whether the position is/was held as full-time or part-time, casual/contract.
- Please note only signed, stamped and dated work reference letters which are printed on the company's letterhead and include contact details of the referee(s) will be accepted.

ALL SUPPORTING DOCUMENTATION MUST BE IN ENGLISH